

Organisation or Business Details

Organisation or business name	Alice Springs Desert Park
Owner name or Site manager	Estelle Marshall
Phone number	(08) 8951 8713
Email address	asdp@nt.gov.au
Address	LARAPINTA DRIVE ALICE SPRINGS 0870
Australian Business Number (ABN)	82 972 424 628

Provide a short overview of what your business or organisation does :

Nature based recreation and wildlife attraction. Includes guided tours, indoor cinema, indoor Nocturnal House, outdoor amphitheatre, gift shop and function room.

Key obligations

Have you designated a person as the COVID-19 Safety Supervisor?	Yes
Do you have a Territory Check-In QR code?	Yes
Are your workers required to be vaccinated?	All of my workers
Do you have a current vaccination register?	Yes

Workplace

Have you provided education on adhering to physical distancing to staff?	Yes
Have you provided clear guidance on physical distancing to customers?	Yes
Have you provided markings on the floor 1.5m apart in areas where people queue?	Yes
Will physical distancing be managed as part of any delivery service or picking up goods?	Yes
Have you planned measures to manage entry and exit points so that people do not group in these areas?	Yes
Have you revised table or seating configuration so different groups of customers are not face to face?	Yes
List the measures you will use to manage physical distancing :	
Queue markers on the floor in the entry area. Signage at entrance an high visited areas to adhere to 1.5m distance Staff verbally remind guests to use seats to ensure 1.5 physical distance during presentations Signage at entrance of cinema to advert to 1.5 distance between travel groups Spacing of seating within the outdoor cafe area	

Hygiene

Have you provided hand sanitiser or hand washing facilities to allow staff and customers to wash or sanitise their hands regularly?	Yes
Have you provided education on COVID-19 hygiene protocols and practices, including cleaning, to staff?	Yes
Have you provided information on COVID-19 hygiene protocols and practices to customers?	Yes
Have you identified all facilities, equipment and transport vehicles that require cleaning and sanitising?	Yes
Do you have adequate supplies of cleaning and disinfecting products?	Yes
Have you identified high touch surfaces and increased your regular cleaning schedule?	Yes
Have you considered ways to limit customer self-service?	Yes
Have you considered ways to minimise handling of shared items to avoid the risk of contamination?	Yes
List the measures you will use to manage hygiene :	
Hand sanitiser provided for all staff and visitors at high visited areas. Signage at various locations to remind visitors to follow hand washing and hand-sanitiser hygiene. Contract cleaners to clean the Park daily adhering to Parks and Wildlife toilet and sanitisation standard operating procedures. Entry and gift shop are cleaned frequently during the day including EFTPOS machine, counters and high touch point areas.	

Meeting rooms cleaned after each use including tables, switches, hand rails and doors.
 Encourage cashless transactions.
 Condiments are provided in single use containers.
 Guide tools and props used for guided tours are sanitised after each tour.

Signage

Do you have signage to remind customers about physical distancing?	Yes
Have you provided signage around the business to remind customers and employees to maintain hygiene practices?	Yes
Have you provided signage around the business to remind customers and employees to go home if the customer or employee is feeling unwell?	Yes
Describe how many signs you have and the location of your signage :	
Signage covering physical distancing, hygiene measures and stay home if unwell displayed at main entry building, entrance of Meeting Room, Red Mulga Event Centre, Madigans Function Room, Nocturnal House, Amphitheatre and staff amenities.	
QR check in and Vaccine Pass signage at entrance of the Desert Park.	

Staff

Have you provided education or information about COVID-19 transmission and symptoms to staff and volunteers?	Yes
Do you have protocols for staff to not attend work if unwell?	Yes
Have you provided direction to staff to seek medical advice if they have symptoms of COVID-19?	Yes
List the measures you will use to manage the health of your staff :	
<p>Alice Springs Desert Park is a business division of Parks and Wildlife within the Department of Environment, Parks and Water Security, NT Government.</p> <p>NT Government requires all employees to adhere to CHO directives including mandatory vaccination and employee vaccination registration.</p> <p>Department intranet has a dedicated section for COVID with information, directions, advice and contact details.</p> <p>Parks and Wildlife Pandemic Plan and Pandemic Response Plans in place includes protocols if staff are unwell or suspect they have contracted COVID-19.</p> <p>Emails to all staff and meetings are used to ensure staff are aware of procedures, location of resources and remain home if unwell.</p> <p>Volunteers inducted with COVID-19 physical distancing and hygiene requirements.</p> <p>Record of staff COVID immunisation</p>	